

Scrutiny Panel 1st February 2021 Item 6 - Minutes and matters arising	Item No 6
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OUTLINE

Attached are the draft minutes of the meeting of the Scrutiny Panel held on 5th October 2020.

Matters Arising

Written update from Strategic Director, Engagement, Culture and Organisational Development to the following actions.

1. the availability of training to create video excerpts and the feasibility of officers creating video highlights from scrutiny meetings
2. to discover the full extent of the information analytics available from the YouTube channels used for live streaming
3. to confirm if scrutiny's meeting videos on YouTube could be given their own section or be displayed in a more distinct way
4. explore the feasibility of media training for Scrutiny Panel Members
5. explore and implement the expansion of feedback form

ACTION

Members are asked to agree the minutes and note the written response under matters arising.